



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
September 30, 2014**



Staff Notes

These are notes of the meeting taken by staff of the California Department of Public Health, Office of Health Equity, and do not constitute formal approved minutes of the meeting.

Locations:

The California Endowment
1414 K Street, Suite 500, Sacramento, CA 95814

Urban Habitat
1212 Broadway, Suite 500, Oakland, CA 94612

Health Equity Institute
San Francisco State University
1900 Holloway Avenue, HSS Bldg, Room 359 (Third Floor), San Francisco, CA 94132

The UC Merced building
550 E. Shaw Avenue, Suite 215, First 5 Fresno County Office
Large Conference Room (Second Floor), Fresno, CA 93710

Seven Generations Child and Family Services
United American Indian Involvement, Inc., Dakota Room (Ground Floor)
1125 West 6th Street, Los Angeles, CA 90017



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
September 30, 2014**



OHE-AC Members Participating

(in Sacramento unless otherwise noted):

Sergio Aguilar-Gaxiola, MD, PhD
Jeremy Cantor, MPH (Oakland)
Yvonna Cázares, BA
Rocco Cheng, PhD, Co-Chair
Sandi Gálvez, MSW, Chair (Oakland)
Álvaro Garza, MD, MPH
Cynthia Gómez, PhD (San Francisco)
Pastor Willie Graham, M.S., M.Th.
Carrie Johnson, PhD (Los Angeles)
Neal Kohatsu, MD, MPH
Dexter Louie, MD, JD, MPA
Francis Lu, MD (San Francisco)
Gail Newel, MD, MPH (Fresno)
Teresa Ogan, MSW
Hermia Parks, MA, RN, PHN
(Los Angeles)
Diana Ramos, MD, MPH (Los Angeles)
Patricia Ryan, MPA
Linda Wheaton, MURP, AICP
Ellen Wu, MPH (Oakland)

Members Absent (including those

participating by phone from non-publicly posted sites)

Paula Braveman, MD, MPH
Delphine Brody
Aaron Fox, MPM
General Jeff
José Oseguera, MPA

State Officials/Staff Participating

(in Sacramento unless otherwise noted):

Ron Chapman, MD, MPH CDPH Director
Katie Belmonte, CDPH Office of Legal
Services (OLS) Staff Counsel
Karen Ben-Moshe, HiAP Coordinator (San Francisco)
Julia Caplan, MPP, MPH, Program Director,
HiAP, PHI, OHE (Oakland)
Carol Gomez, AGPA, Special Assistant to
the Deputy Director
Kimberly Knifong, Associate Governmental Program
Analyst, CDEU, OHE
Meredith Lee, Health Program Specialist I Policy Unit, OHE
(Oakland)
Robert Lipton, Research Scientist Supervisor II (by phone)
Kelsey Lyles, HiAP Associate I, OHE
Thi Mai, Research Scientist I
Jahmal Miller, MHA, OHE Deputy Director
Tamu Nolfo, PhD, OHE Special Consultant
Mallika Rajapaksa, Research Scientist IV
Siek Run, Staff Services Analyst
Aimee Sisson, MD, MPH, OHE Public Health Medical
Officer

Speakers from the Public (in Sacramento unless otherwise noted):

Dalila Butler, PolicyLink (Oakland)
Andrea Garcia, Resident Physician (Los Angeles)
Domenica Giovannini, Marin City Community Services District
Lilyane Glamben, ONTRACK Program Resources
Jerry Jeffe, California Chronic Care Coalition
Gary Mendoza, Health eWay, Inc. (Los Angeles)
Ricardo Moncrief (by phone)



Office of Health Equity Advisory Committee Meeting Meeting Minutes (DRAFT Staff Notes) September 30, 2014



9:00 a.m. Welcome and California Department of Public Health (CDPH) Update

Ron Chapman, MD, MPH, the CDPH Director, welcomed everyone; described the new multiple-meeting-location strategy; apologized that the release of the Strategic Plan and Report is taking longer than expected due to unanticipated scrutiny from many important entities; announced the hiring of several staff members; announced the completion of a revised CDPH Strategic Map, which includes the objective "drive the policy agenda"; and shared that he and Monica Wagoner, the Deputy Director of Legislative and Governmental Affairs, will lead an executive-level team to work on that strategic objective, the first issue of which will be "health equity." He stated his team is taking the opportunity to educate people on health equity, as many individuals have never heard of it.

9:10 a.m. Convene Meeting and Welcome | Roll Call | Agenda Review | Logistics

Sandi Gálvez, MSW, Chair of the Office of Health Equity (OHE) Advisory Committee (AC), called the OHE-AC meeting to order and welcomed everyone. She asked the OHE-AC members to introduce themselves by location. She provided a brief overview of the OHE-AC meeting agenda.

Motion: September 30, 2014, Agenda

This agenda item was not discussed.

Public Comment – Section 1.

(please reference attached public comment section)

Motion: May 12 and 13, 2014, Meeting Minutes

Sandi Gálvez suggested including the Roman numerals to the references to the bylaws.

Álvaro Garza, MD, MPH, made a motion to approve the May 12 and 13, 2014, Meeting Minutes as amended. **(Motion made).**

AC MEMBER GARZA: This is Álvaro Garza. I move we accept the minutes, pending the corrections that you mentioned.

AC MEMBER LOUIE: Second.

AC CO-CHAIR GÁLVEZ: Yes.

AC MEMBER AGUILAR-GAXIOLA: Aye.

AC MEMBER CANTOR: Aye. Yes.

AC MEMBER CÁZARES: Aye.

AC MEMBER GARZA: Yes.

AC MEMBER GOMEZ: Yes.

AC MEMBER JOHNSON: Yes.

AC MEMBER KOHATSU: I was wondering, since I wasn't there and can't -- if I should abstain.

AC MEMBER LOUIE: Yes.

AC MEMBER LU: Yes.

AC MEMBER NEWEL: Yes. I said yes already though.

AC MEMBER OGAN: Yes.

AC MEMBER PARKS: Yes.



Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
September 30, 2014



AC MEMBER RAMOS: Yes.
AC MEMBER RYAN: Yes.
AC MEMBER WHEATON: Yes.
AC MEMBER WU: Yes.
AC CO-CHAIR GÁLVEZ: All right, thank you, motion passes.
Vote: Motion approved, with one abstention.

Public Comment – Section 2.

(please reference attached public comment section)

Motion: Bylaws Consideration

Sandi Gálvez summarized the suggested changes made to the bylaws during the last meeting: Sections II-E, III-B, III-G and H.

Álvaro Garza made a motion to approve the bylaws as amended.

(Motion made).

AC CO-CHAIR GÁLVEZ: Okay, on the phone. Would anybody on the phone like to make a comment regarding the bylaws? If you do please press *1 and identify yourself. Okay, I'll take that as no comment. So with that I would like to entertain a motion.

AC MEMBER GARZA: I move we accept the bylaws.

AC CO-CHAIR GÁLVEZ: Thank you. Okay, yes, can you please do a roll call?

AC CO-CHAIR GÁLVEZ: Yes.

AC MEMBER AGUILAR-GAXIOLA: Yes.

AC MEMBER CANTOR: Yes.

AC MEMBER CÁZARES: Yes.

AC MEMBER GARZA: Yes.

AC MEMBER GOMEZ: Yes.

AC MEMBER JOHNSON: Yes.

AC MEMBER KOHATSU: Yes.

AC MEMBER LOUIE: Yes.

AC MEMBER LU: Yes.

AC MEMBER NEWEL: Yes.

AC MEMBER OGAN: Yes.

AC MEMBER PARKS: Yes.

AC MEMBER RAMOS: Yes.

AC MEMBER WHEATON: Yes.

AC MEMBER WU: Yes.

AC CO-CHAIR GÁLVEZ: Okay, thank you. So the motion passes unanimously. Congratulations, we finally have our bylaws.

Vote: Motion approved.

Public Comment – Section 3.

(please reference attached public comment section)



Office of Health Equity Advisory Committee Meeting Meeting Minutes (DRAFT Staff Notes) September 30, 2014



Motion: Staggered Membership Terms - Preparation for Phasing Membership

Jahmal Miller, MHA, the OHE Deputy Director, suggested implementing staggered membership terms for sustainability, institutional memory, and smooth transitions.

Tamu Nolfo, PhD, the OHE Special Consultant, suggested that one-third of the OHE-AC serve a two-year term, one-third a three-year term, and one-third a four-year term. She asked for volunteers to indicate in an email to her whether they would like to be in the first cohort to transition off.

Public Comment – Section 4.

(please reference attached public comment section)

10:00 a.m. OHE Updates

Jahmal Miller provided an overview of the major activities of the OHE since the May 2014 OHE-AC meeting. He highlighted the Senate confirmation of his position in August and thanked Committee Members for their testimonies and letters of support. He asked for Committee Member assistance in spreading the word about six job openings at the OHE. He stated the OHE has been involved with the California Central Steering Committee; has partnered with the CDPH in the Adverse Childhood Experiences (ACES) program; has submitted a policy proposal to the US Department of Justice, which was recently accepted, on the Defending Childhood initiative as a member of the team put together by Attorney General Kamala Harris; has joined the Planning Committee of the Federal Reserve Bank of San Francisco, which recently put on the Healthy Communities Summit in Sacramento; and has joined the Planning Committee for Health Equity Awards led by the California Endowment.

Mr. Miller shared his future plans to be part of the My Brother's Keeper initiative, an interagency task force; to go to Washington, D.C. to create a strategic plan on how to deal with the effects of violence in the community; to establish the private foundation brain trust in an effort to work with federal, state, and private entities as mandated by law; and to share the Health Equity Statewide Plan with the foundation partners in the hope that they will provide resources to the OHE to do this work.

Tamu Nolfo reviewed the strategic plan and the strategic planning process. She thanked everyone who participated and provided input in the OHE-AC meetings and the survey. She stated she has simplified the goals and presentation of the strategic plan per OHE-AC request. Dr. Nolfo reviewed the three parts of the strategic plan - assessment, communication, and infrastructure development - and the strategic audience - potential health partners, members of the health field, and communities. The strategic plan is coupled with a demographic report, which is an analysis of the social determinants of health. She agreed with Mr. Miller about being visible and transparent about OHE work and reaching out to new partners. She listed the partners she has recently met with.

Aimee C. Sisson, MD, MPH, the OHE Public Health Medical Officer, provided an update on the draft CRDP Strategic Plan presented in the May OHE-AC meeting and shared the design for Phase 2 of the CRDP, which focuses on funding community-defined evidence programs related to mental health. Although the CRDP Strategic Plan has not yet been approved by the CHHS, it provides guidance along with interviews of experts in



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
September 30, 2014**



program design, evaluation, and mental health in planning the next phase of the CRDP. Dr. Sisson reviewed the four core principles of the CRDP Phase 2 vision: doing business differently, building community capacity, fairness, and system change. She reviewed the five components of Phase 2: pilot projects, evaluation, technical assistance and training, infrastructure, and administration; how the components fit together; the Logic Model developed for Phase 2; and the mechanisms for gathering public input on the Phase 2 approach.

Dr. Sisson stated the next steps to release a survey and to hold several community forums for public input on the proposed program and solicitation design.

Discussion:

Patricia Ryan, MPA, complimented the presentation of how this process has evolved and will be rolled out, the broad outreach to stakeholders for feedback, and the encouragement of non-county provider participation.

Neal Kohatsu, MD, MPH, asked how the OHE works with the MH SUD (mental health and substance use disorders) Program. Dr. Sisson stated the OHE has met with the DHCS, but the level of coordination of sister agencies should be increased.

Yvonna Cázares, BA, asked what the difference is between implementation and pilot sites. Dr. Sisson stated there are capacity-building pilot sites and implementation pilot sites. The capacity-building pilots go through extensive technical assistance and training and graduate to become implementation pilots.

Álvaro Garza asked if there would be an equitable distribution to rural and urban monolingual speakers. Dr. Sisson stated the plan to include language in the solicitations about getting a broad geographic spread without any arbitrary requirements.

Patricia Ryan stated training and technical assistance is critical for sustainability and for enabling these programs to bill for Medi-Cal.

Francis Lu, MD, agreed that sustainability is one area to look at in evaluating a pilot project. Dr. Lu suggested changing “culturally sensitive” to “cultural competence” in the table, because cultural sensitivity is only one aspect of cultural competence. He stated he provided SAMHSA’s new treatment improvement protocol, “Improving Cultural Competence,” to staff for dissemination.

Diana Ramos, MD, MPH agreed with the importance of sustainability beyond the funding.

Public Comment – Section 5.

(please reference attached public comment section)

10:40 a.m. Health in All Policies (HiAP) Task Force Update

Julia Caplan, MPP, MPH, the Program Director of the Public Health Institute, HiAP Task Force, gave an overview of the origins, purpose, funding, and goals of the 22-agency HiAP Task Force; noted areas where the HiAP Task Force’s work is in alignment with the OHE Strategic Plan; and described the Communications Health



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes (DRAFT Staff Notes)
September 30, 2014**



Partners, Infrastructure Health Partners, Transportation Guidelines, General Plan Guidelines, capacity building, and the current activities and future directions of the task force.

Discussion:

Sergio Aguilar-Gaxiola, MD, PhD, asked how the impact of the HiAP is measured on population health. Ms. Caplan stated it is difficult to measure the impact of upstream changes on population health, but the task force is gathering success stories, creating visual diagrams to demonstrate the connection between upstream work and how it affects communities, and teaming up with experts.

Neal Kohatsu agreed with the need for evaluation because some policies may be harmful. He gave examples of well-intended policies that were harmful.

Sergio Aguilar-Gaxiola asked if the task force addresses individuals who already have experienced trauma or violence. Jahmal Miller gave general examples of OHE involvement and stated he would speak offline with specifics due to time constraints of the meeting.

Sandi Gálvez suggested including violence prevention, healthy food access, and urban greening on a future agenda to better integrate feedback from the OHE-AC into the work of the task force.

Jeremy Cantor, MPH, stated clarification on how the different plans interact would help the public and advocates. He suggested evaluating HiAP as a strategy to achieve population health and determine how to evaluate equity and success as a future agenda item for the OHE-AC.

Public Comment – Section 6.

(please reference attached public comment section)

11:00 a.m. California Department of Health Care Services (DHCS) Update

Sandi Gálvez postponed this agenda item due to lack of time, but noted that Dr. Kohatsu's PowerPoint presentation was included in the meeting materials on the website.

Public Comment – Section 7.

(please reference attached public comment section)

11:20 a.m. Future Direction of the OHE Advisory Committee

Tamu Nolfo reported the results of the OHE-AC member interviews. She discussed member involvement, five possible subcommittees, how members' expertise can best be utilized once the strategic plan is implemented, the vision for the future, and the length and structure of meetings.

Discussion:

Patricia Ryan stated she was not contacted to participate. She gave her updated email address to Dr. Nolfo.

Neal D. Kohatsu suggested incorporating both standing committees and ad hoc committees in the future.



Office of Health Equity Advisory Committee Meeting Meeting Minutes (DRAFT Staff Notes) September 30, 2014



Sandi Gálvez suggested including a discussion on the parameters and goals of the subcommittees in the December meeting before any subcommittees are formed. She stated the need for the Committee members to be more informed about the social determinants of health and their impact on health outcomes and to have more guidance on best practices.

Francis Lu suggested both focusing on the final strategic plan report and establishing subcommittees and assigning members to them in the December meeting.

Public Comment – Section 8.

(please reference attached public comment section)

11:50 a.m. Debrief | Public Comment Period | Public Comment for Items Not on the Agenda

Sandi Gálvez asked Committee members to share their thoughts and lessons learned in the December meeting on the multiple-meeting-location format that was trialed today.

Jahmal Miller emphasized the need for sustainability in the OHE, the CRDP, and the HiAP, and asked Committee members to think of ways to sustain health in all policies. He recommended a book from NACCHO, titled, “Expanding the Boundaries: Health Equity in Public Health.”

Public Comment – Section 9.

(please reference attached public comment section)

12:00 p.m. Closing Comments and Adjournment

Sandi Gálvez thanked everyone for participating and ended the proceeding.